



**Registrar of Voters
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: September 22, 2020 - REVISED

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Michelle Baldwin PHONE: 559-624-7300

SUBJECT: Approve agreements with the following cities: Dinuba, Exeter, Farmersville, Lindsay, Porterville, Tulare and Woodlake

REQUEST(S):
That the Board of Supervisors:

1. Approve agreements with the following cities: Dinuba, Exeter, Farmersville, Lindsay, Porterville, Tulare and Woodlake for permanent installation of a Ballot Drop Box, retroactive from September 1, 2020 through August 31, 2025. These agreements are retroactive due to the delay in receiving the written agreements from the individual cities.
2. Find that the Board had authority to enter into the proposed agreements as of September 1, 2020 and that it was in the County's best interest to enter into the agreements on that date.
3. Authorize the Chairman of the Board to sign four copies of the Agreements.

SUMMARY:
As a result of the COVID-19 Pandemic, and the belief that COVID-19 will remain a threat to public health during the November 3, 2020 General Election, Governor Gavin Newsom issued Executive Order No. N-67-20. The Executive Order states that every registered voter shall receive a ballot in the mail. Additionally, counties are required to provide one (1) Ballot Drop-off location for every 15,000 registered voters. Therefore, the Tulare County is required to provide twelve (12) Ballot Drop Box locations throughout the County.

The agreement will allow the County to use a portion of their property to install, operate and maintain the Official Ballot Drop Box on the License Area. The County will be responsible for all costs incurred for installation. The boxes will be bolted in

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cement and will remain in place for the foreseeable future. The ballot drop-off boxes are heavy duty, all weather construction with an anti-tamper chute dimensions built by American Security Cabinets. The boxes are ADA Compliant to fit the needs of all communities. Each of the boxes have a secure cover lock to allow us to open the boxes on October 5, 2020 and close the boxes at the end of Election Day at 8:00 p.m.

The term of the agreement shall continue in effect for five (5) years, retroactive from September 1, 2020 through August 31, 2025.

The Agreements were approved by County Counsel and they do not deviate from the County contract protocol.

FISCAL IMPACT/FINANCING:

There will be no net County cost to the General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's Five-year Strategic Plan includes the Organization Performance Initiative to provide state-of-the-art technology and infrastructure to support better service delivery. Approving the agreements to install the ballot drop-off boxes on each city's property helps fulfill this initiative and ensures that we are improving the functionality, system security and efficiency of conducting elections.

ADMINISTRATIVE SIGN-OFF:



Michelle Baldwin
Registrar of Voters

cc: County Administrative Office

Attachment(s) Agreements (7)

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE)
AGREEMENTS WITH THE FOLLOWING) Resolution No. _____
CITIES: DINUBA, EXETER,) Agreement No. _____
FARMERSVILLE, LINDSAY,)
PORTERVILLE, TULARE AND WOODLAKE)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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2. Found that the Board had authority to enter into the proposed agreements as of September 1, 2020 and that it was in the County's best interest to enter into the agreements on that date.
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